

After the Interview

- Express your interest in the position and summarize the value you would bring to the company
- Thank interviewer for their time
- Inquire about interview process, what are the next steps?
- Ask for contact information so you mail or email the interviewer a “Thank You” note



Evaluate & Negotiate Offers

- Know what is important to you (salary, benefits and nature of the job)
- Research on your salary worth
- Practice Negotiating
- Review salary information
- Get everything in writing
- Accept or reject your offer



CAREER ADVISING

Undergraduate walk-in Advisement

No Appointment needed! We have undergraduate walk-in hours everyday.

Monday–Friday: 1:00pm-4:00pm

Undergraduate Advisement by appointment

To schedule individual appointments online, please go to login to Viterbi Career Gateway and click “Request a Counseling Appointment” in the upper-right hand corner.

Graduate walk-in Advisement

No Appointment needed! We have sessions dedicated only to supporting Viterbi graduate students

Monday–Thursday: 10:00am-1:00pm



**Viterbi Student Engagement &
Career Connections**
Ronald Tutor Hall 218
vcareers@usc.edu
213-740-9677
viterbi.usc.edu/careers



VITERBI STUDENT ENGAGEMENT AND CAREER CONNECTIONS



JOB SEARCH QUICK TIPS

213.740.9677 | vcareers@usc.edu |
viterbi.usc.edu/careers

USC Viterbi
School of Engineering

CREATING A JOB SEARCH PLAN

It is a job to get a job. What are your steps in the job search process?

- ☐ Start with a career goal
- ☐ Explore jobs you can pursue with your major
- ☐ Research market trends to identify which jobs are in great demand
- ☐ List your skills, strengths, & interests and types of jobs that match
- ☐ Identify good places to look for jobs that work for you
- ☐ Learn about employers you want to work for
- ☐ Prioritize your list of potential employers
- ☐ Have job application information ready (resume, cover letter, references)
- ☐ Learn how to present yourself professionally to employers
- ☐ Identify methods/ strategies for finding job openings
- ☐ Apply!



VITERBI CAREER GATEWAY

Viterbi Career Gateway is a career related resource dedicated to the needs of Viterbi students. All students have access to this online resource 24/7.

www.usc.edu/viterbicareergateway

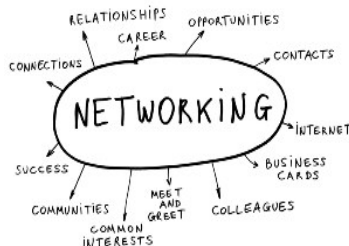
Resources available:

- Engineering Internship, Co-op, Full-time job posting
- Career Fair Information
- Employer Information Session Schedules
- Career-related workshops
- Sample Handouts (resumes, cover letters, etc.)
- Signing up for on-campus interviews

STAY CONNECTED

Benefits of Networking:

- Gather information on company or industry corporate culture
- Gain an understanding of professional responsibilities
- Collect more diverse sources of information
- Get possible "inside information about a particular company or position"
- Obtain valuable advice from someone who has successfully navigated the job search process
- Potentially get a job interview



INTERVIEWING STRATEGIES

Prepare for the interview:

- Know the position and the company
- Review your Resume- all areas are talking points
- Practice discussing topics that relate to business success
- Prepare leadership examples and team projects
- Prepare your questions to ask interviewer
- Why should they hire YOU?
- Make to checkout Gateway and review the handouts on interviewing
- Sign up for Mock interviews through USC Career center



Making the best impression on Interview Day

- Start with a firm handshake
- Maintain eye contact
- Wear Business Suit- (watch for exposed body piercing and tattoos)
- Focus on both verbal and non-verbal communication skills
- Clearly articulate answers
- No self-deprecating- Keep it positive
- Watch body language - sit up and project confidence
- Relax and Smile