



Los Angeles Unified School District - Job Opportunity

Job Posting Title	Associate Project Engineer I (A&E Architectural & Engineering)
Reference code	JP20-195-XA3
Minimum Salary	\$ 66,200.00 Annual
Maximum Salary	\$ 81,900.00 Annual
Application Open Date	10/11/2021
Application Close	11/01/2021

Information about LAUSD

We are LAUSD. We are at the forefront of innovation in public schools, with the serious work of tailoring the learning environment to better serve our community. Here, you will have the opportunity to exercise your potential in the business of education. We are technical professionals, skilled workers, support staff, executives, and community champions. We do our jobs with a sense of integrity, accountability, and pride in shaping the future. Our contributions here impact our number one customers - the 500,000 plus K-12 students of LAUSD. With various job titles to choose from, build your rewarding career here by joining nearly 30,000 employees, and achieve new levels of success in your career!

New employees hired on or after October 1, 2021 must be fully Covid-19 vaccinated and must provide verification of their vaccination status as part of the hiring and onboarding process prior to an official offer of employment to any District site.

Department or School Site

The Project Execution Branch of the Facilities Services Division is responsible for the construction of new schools and repair and modernization of existing schools as part of a multi-year bond funded capital improvement program. The branch is dedicated to ensuring that existing campuses are modernized and repaired in support of the education and safety of our students and staff utilizing cost efficient and sustainable materials. Candidates who are selected for the position of Associate Project Engineer I will receive mentoring and job training in school building construction management from top-level LAUSD project

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managers. Incumbents will develop a knowledge of LAUSD construction and engineering methods and will be able to perform a range of field and office tasks.

Benefits

Insurance: Paid premiums for several medical, dental, and vision plans for you and your dependents, as well as life insurance plans.

Retirement: Membership in the California Public Employees Retirement Systems (CalPERS).

Vacation: Two weeks of paid vacation to start. Three weeks after five years of year-round paid service.

Paid Holidays: 12 days.

Job Duties/Responsibilities

An Associate Project Engineer I receives on the job training and applies basic knowledge and skills to assist project management staff in analyzing construction engineering issues and ensuring project compliance to District standards. Typical duties include but are not limited to evaluating and analyzing contract documents and as-built drawings for soundness of engineering methods, accuracy of calculations, potential constructability issues, and compliance with applicable requirements and District standards; reviewing contractor baseline and monthly progress schedules to identify potential issues during the pre-construction phase; providing support during the negotiation of change orders and cost estimates; providing support to closeout staff by evaluating closeout documents for accuracy and compliance to Division of the State Architect (DSA) standards; and inputting and processing project related documentation using project management software.

Minimum Requirements

Education: Graduation from a recognized college or university with a bachelor's degree*, in architecture; civil, structural, electrical, mechanical, or environmental engineering; or construction management.

Special:

Possession of an Engineer-in-Training (EIT) certificate or Construction Manager-in-Training (CMIT) certificate is preferable.

A valid California Driver License

Use of an automobile

*For the purpose of this selection process: Students currently enrolled in the last semester/quarter of a degree program in the stated fields above may be allowed to compete in the employment assessment. If candidates are successful in the employment assessment, their name will be withheld from the eligibility list pending verification of their conferred degree.

Desirable Qualifications

The ideal candidate will be committed to the field of construction project management and display a willingness to learn established policies,

procedures, and methods from others and apply this knowledge in the workplace. He or she will be diligent and detail-oriented in the performance of assigned tasks and will be ready to provide technical assistance to project team members as needed. Possession of an Engineering-In-Training (EIT) certificate and/or Construction Manager-in-Training certificate is preferred.

Employment Selection Process

Please be sure to include correspondence from @lausd.net as an approved sender so that messages aren't accidentally placed into your spam/junk e-mail folder. We anticipate receiving a number of well qualified applicants for this position; therefore, there will be a competitive process. The hiring department has requested that we proceed with the selection process in an expeditious and timely manner. For more information about the LAUSD employment assessment process, visit the 'My LAUSD Career' section of our website at <http://www.lausdjobs.org> .

If you participated in the last administration in December 2020, your score from the first test part may be recertified. Please contact Lauren De Leon at lauren.deleon@lausd.net for more details.

Application Process

DO YOU NEED TECHNICAL ASSISTANCE WITH THE ON-LINE APPLICATION?

Please visit www.lausdjobs.org and click on 'help desk service request form' located to the left of the Quick Links. To find out whether the application deadline has been extended, please visit the website at: <http://www.lausdjobs.org> . The Los Angeles Unified School District intends that all qualified persons shall have equal opportunities for employment and promotion. Reasonable accommodations in completing an application and testing are available to individuals with disabilities. Please contact Lauren De Leon at lauren.deleon@lausd.net for more information.

Additional Posting Information

Selection and promotion are based on a competitive employment assessment process. Candidates who pass all parts of the assessment process are placed on a hiring (eligibility) list based on their assessment score. Hiring departments may make job offers to candidates on the top three ranks of the hiring list. Eligibility typically lasts for 12 months. The hiring list resulting from this assessment process may be used to fill open positions in related job classifications. Please submit your application as soon as possible.

For questions or concerns regarding this recruitment, please contact Lauren De Leon at lauren.deleon@lausd.net.